



## INVITATION TO BID

PSiRA invites suitable service providers to submit bids for the following services:

Bid No.	Description	Non-Compulsory Virtual Briefing Session	Points Preference System	Bid Document Fee	Closing Date
PSiRA/2023/RFB/03	Appointment of a service provider for rendering of courier services between PSiRA head office, PSiRA branches and ad hoc destinations for a period of 36 months	19 June 2023 at 13:00 (Service Providers to Register for Virtual Briefing Session by Sending Emails to <a href="mailto:bids@psira.co.za">bids@psira.co.za</a> No Later 14 June 2023	80/20	No Fee	05 July 2023 @ 11h00

### Collection of Bid Document

Bid Documents will be made available from PSiRA Website and National Treasury; Office of Chief Procurement Officer, e-tender website. [Opportunities - eTenders Portal](#)

### Submission of Bids:

Sealed and clearly marked bids (indicating the Bid Reference No. i.e. PSiRA/2023/RFB/XX) must be deposited in the PSiRA Head Office tender box located at the following address before the closing date: 420 Witch Hazel Avenue, Eco Glades, Block B2 - Eco Park, Centurion, Pretoria

### Opening of bids:

Received bids will be opened in public on the closing date at 11h30.

### Please Note:

- The briefing session link will be shared with all interested bidders on 15 June 2023.
- Bids should be submitted at the correct address, before or on the closing date and time. No late bids will be accepted under any circumstances. Only original bid documents will be accepted. No e-mailed or posted copies will be accepted. Bidders may make use of courier services and have to confirm bid acknowledgement with SCM office, (before the closing date).

### Minimum Requirements:

All compulsory forms contained in the bid documentation must be completed and signed in full. National Treasury CSD (Central Supplier Database Report) must be attached. Failure to comply with the above-mentioned conditions may invalidate your bid.

Enquiries: [bids@psira.co.za](mailto:bids@psira.co.za) OR Supply Chain Management Office at 012 003 0686/0519

**PSiRA is not obliged to accept the lowest or any bid thereof and reserves the right to withdraw this bid.**